

OUT-OF-STATE TRAVEL AND THE E-PROCUREMENT SYSTEM

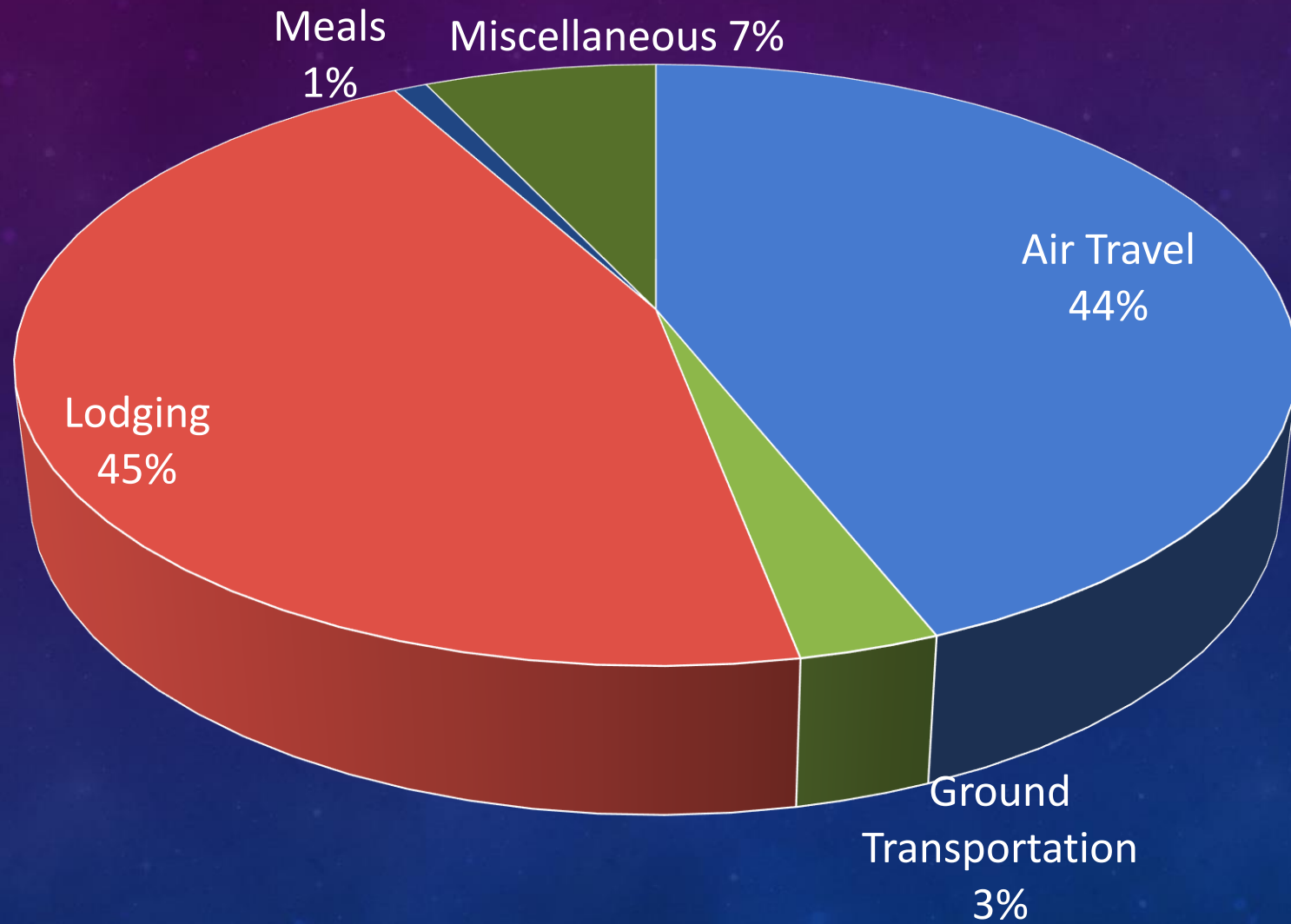
WAYFARER FIVE

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Felecia Lucas & Jessica Sipp-Johnson

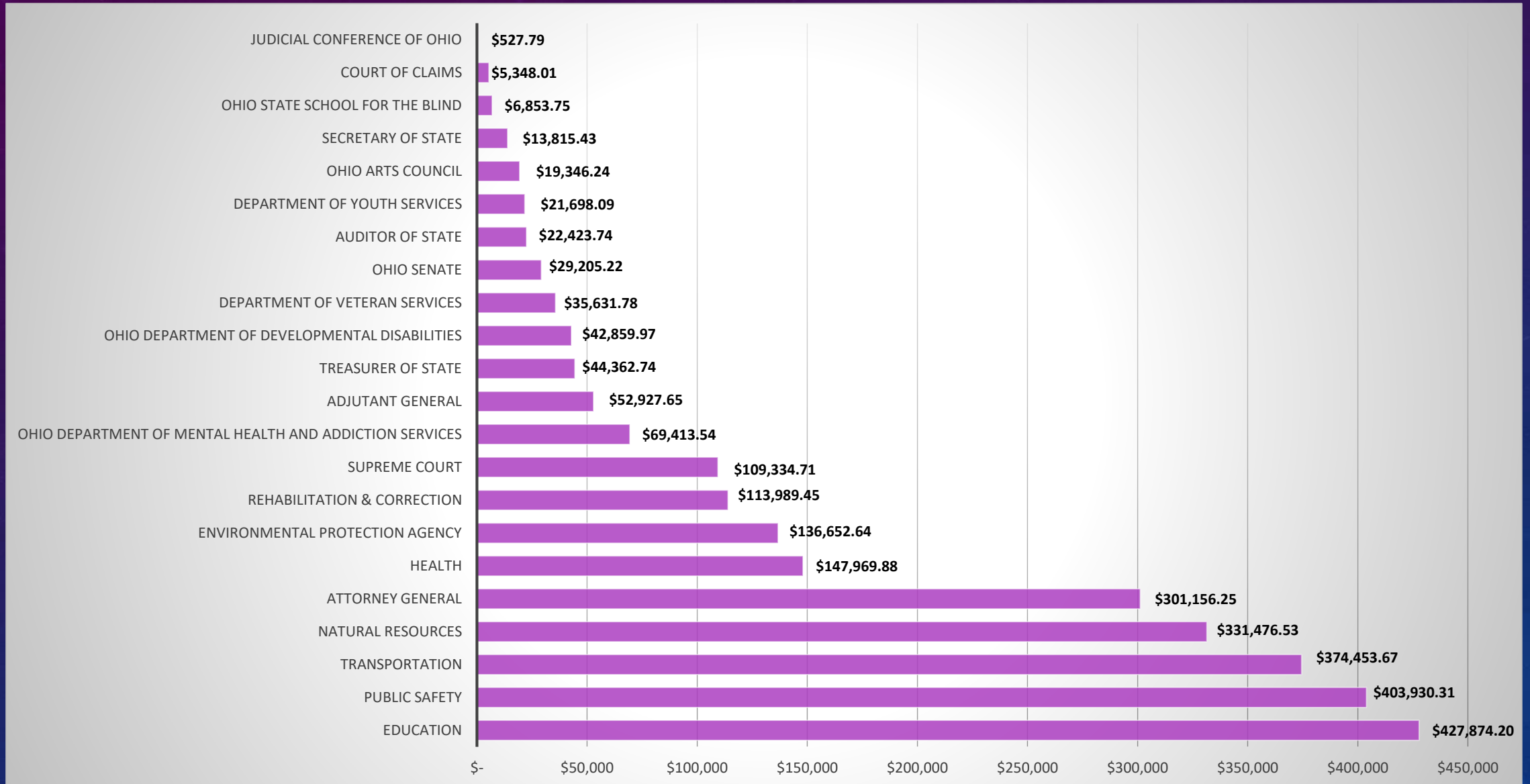
OUT-OF-STATE TRAVEL



TRAVEL EXPENSE BY PERCENTAGE



OUT OF STATE TRAVEL BY AGENCY



TWO PART SURVEY

- ❖ How are travel requests processed?
- ❖ How are payments made for travel services?
- ❖ What is the required lead time for travel arrangements?
- ❖ Who makes travel arrangements for travelers?



THREE PRONGED APPROACH

LEAN Travel Process

Statewide Electronic System

Professional Travel Services

Transformed
Out-of-State
Travel

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graph LR; A[LEAN Travel Process] --> D[Transformed Out-of-State Travel]; B[Statewide Electronic System] --> D; C[Professional Travel Services] --> D;
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THREE PRONGED APPROACH

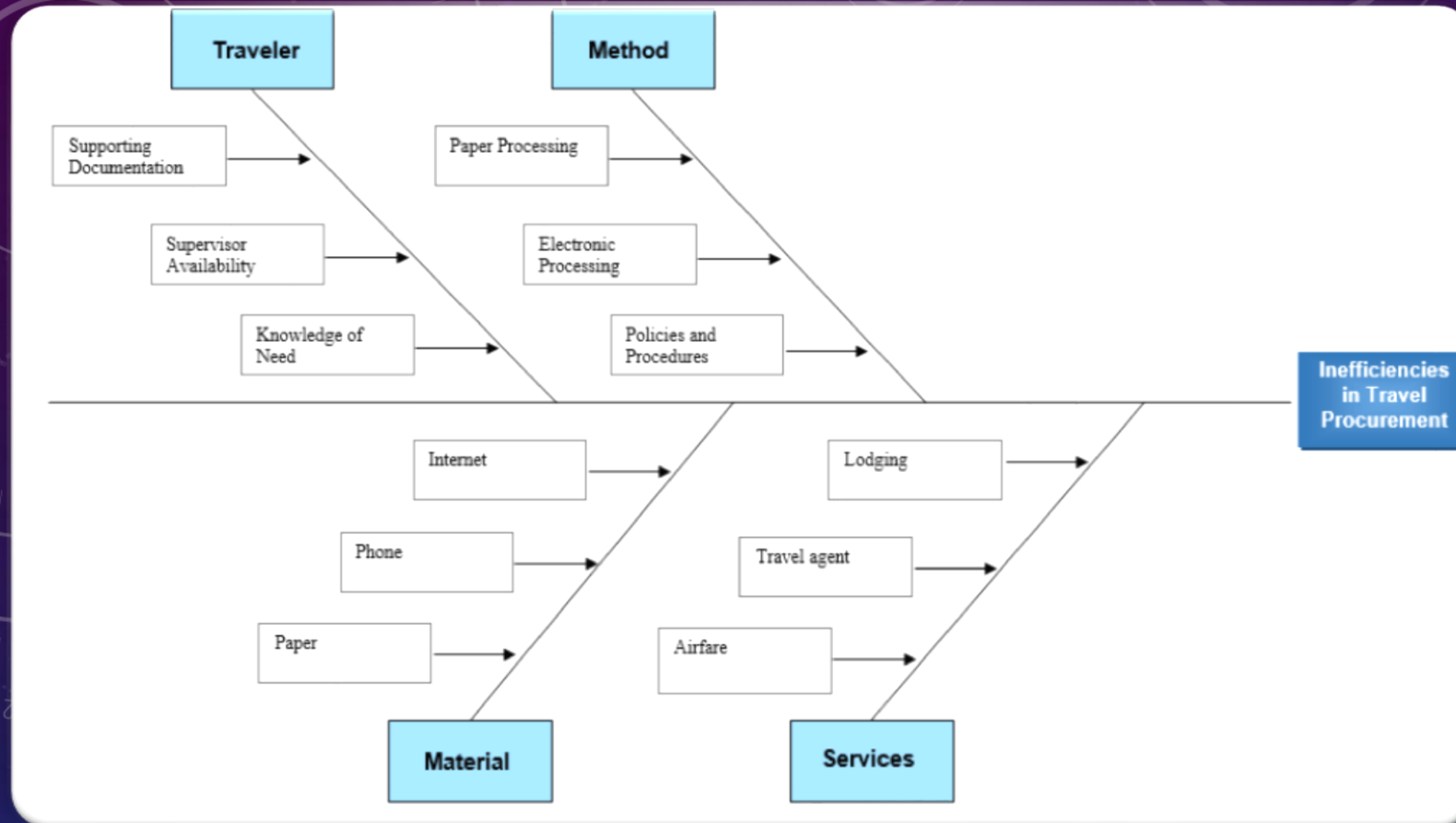
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CAUSE & EFFECT DIAGRAM

PROCESS MAPPING COMPARISON

Measure	Current State	Future State	Change
Process Steps	24	14	-10
Decision Points	11	6	-5
Delays	3	1	-2

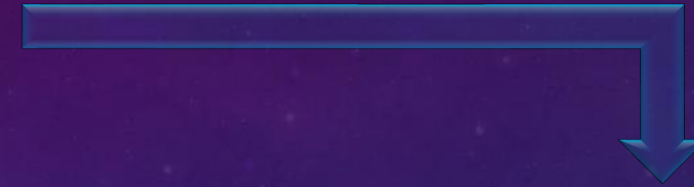
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EPROCUREMENT ENTERPRISE SYSTEM

- ❖ Smart Routing
- ❖ Robust Rules Engine
- ❖ Agency Specific Workflow and Approvals
- ❖ Open Marketplace
- ❖ Quick Quote
- ❖ Solicitation, Publishing and Evaluation
- ❖ Document and Contract Management
- ❖ Data Reporting

TRAVEL INDUSTRY TECHNOLOGY

1

Computerized
Reservation System

2

Global Distribution
System

3

Database
Management
System

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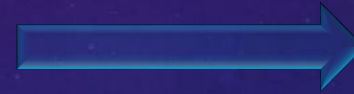
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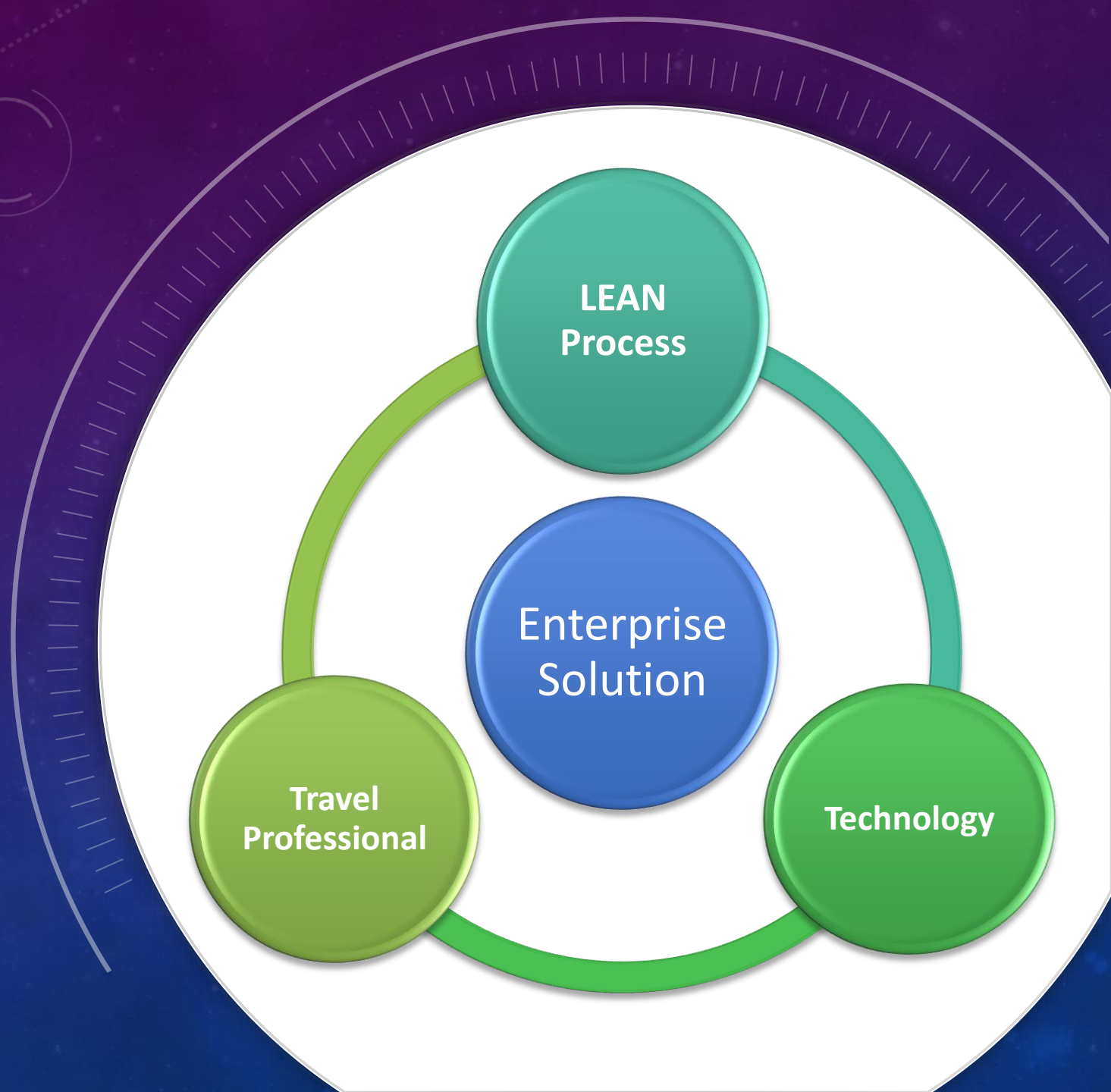
TRAVEL PROFESSIONAL

- ❖ Meets Travel Needs
- ❖ Proficient in Travel Process
- ❖ Aware of Promotions and Discounts
- ❖ Versed in Bundled Services
- ❖ Knowledgeable of Taxes and Fees
- ❖ Capable of Amending Travel Arrangement

CENTRALIZATION OF TRAVEL SERVICES

- ❖ Agencies shared resources
- ❖ Procure the services of travel professional

TRANSFORMED OUT-OF-STATE TRAVEL



The background is a dark grey composition featuring travel-related elements. In the foreground, there are three suitcases: a green one on the left, a yellow one in the center, and a red one in front of the yellow one. Behind the suitcases is a silhouette of an airplane. To the right, a large globe shows the continents. On the left side, there are several circular radar-like patterns with concentric circles and arrows, and a vertical scale with numbers ranging from 140 to 260. A blue and yellow striped object with a barcode is also visible in the upper left.

THANK YOU



Questions

