# How to Look Up Remittance Advice A Tool for State of Ohio Suppliers

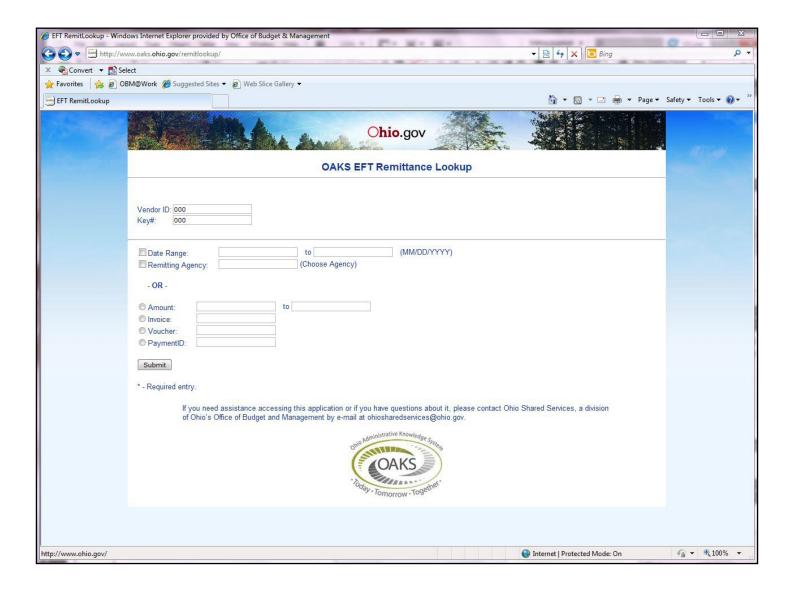






### **The Main Screen**

The Lookup Is Located At: <u>http://remitlookup.obm.ohio.gov</u>



2

# Step 1:

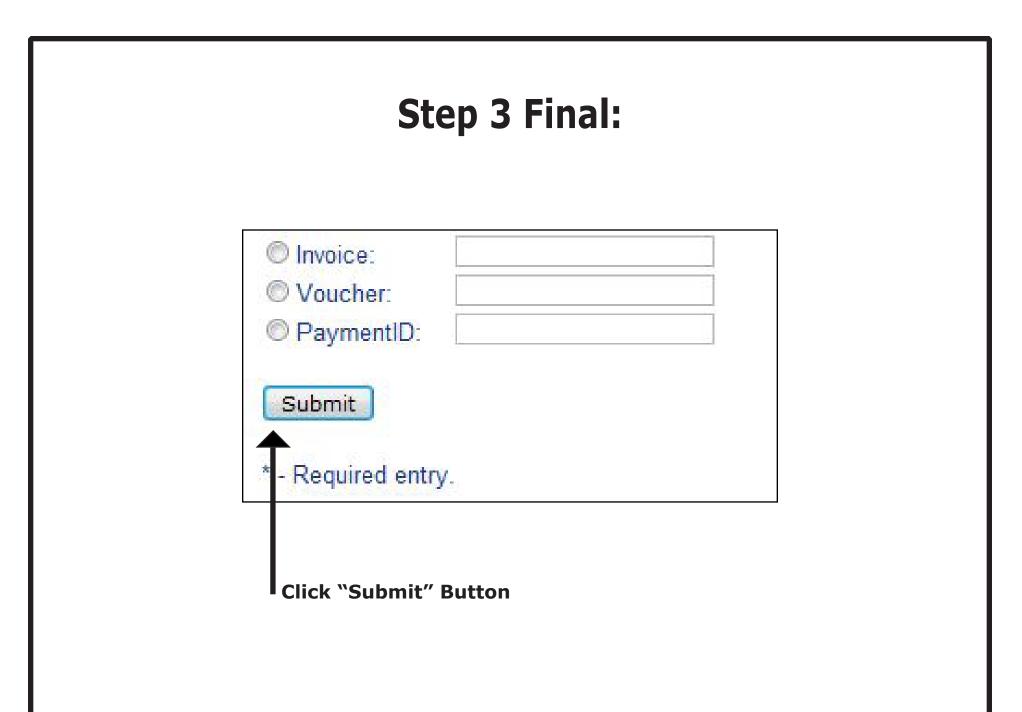
#### The Lookup is Located At: <u>http://remitlookup.obm.ohio.gov</u>

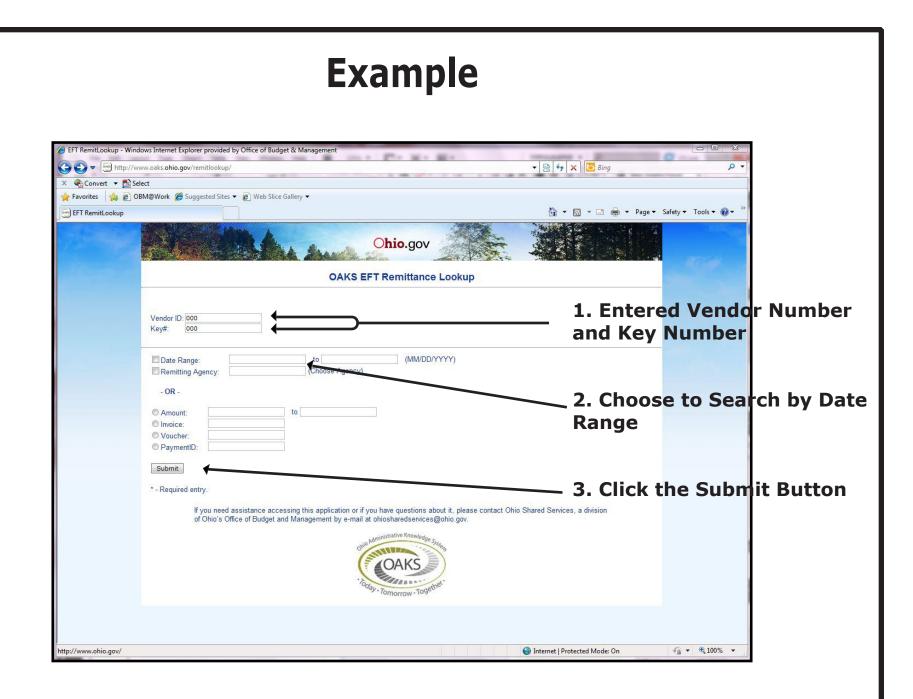
Ohio.gov	100 A
OAKS EFT Remittance Lookup	
Vendor ID: * Key#:	

For each query you will first enter your OAKS Vendor ID and Key #. Your Key # is your organization's zip code. If you need help with your Vendor ID or Key #, please contact Ohio Shared Services by telephone at 614.338.4781.

## Step 2:

EFT RemitLookup - Windows Internet Explorer provided by Office of Budget & Management          Image: Convert + Image: Select         Image: Favorites       Image: Convert + Image: Suggested Sites + Image: Web Slice Gallery + Image: Select         Image: FT RemitLookup       Image: Suggested Sites + Image: Select         Image: FT RemitLookup       Image: Suggested Sites + Image: Suggested Sites + Image: Select	<ol> <li>You may query by date range and remitting agency, or,</li> </ol>
Ohio.gov OAKS EFT Remittance Lookup	2. By selecting amount, invoice number, voucher number, or payment ID number.
Image:     to     (MM/DD/YYYY)       Image:     to     (MM/DD/YYYY)       Image:     to     (Choose Agency)	— Option 1
- OR -	— Option 2
* - Required entry. If you need assistance accessing this application or if you have questions about it, please contact Ohio Shared Services, a division of Ohio's Office of Budget and Management by e-mail at ohiosharedservices@ohio.gov.	





### Result

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	Your query return Number of record	med 7 results. rds per page 10	-								
	Vendor 1D	Agency 1D	Voucher	Payment Date	Amount	Payment 1 Hessage 1	Invoice	Payment 10	PHT METH	More Info	
	51309	EDU01	00015004	8/24/2007 12:00:00 AM	\$10051.8600	41402	2108	0000058181	EFT		
	51389	EDU01	00022484	9/12/2007 12:00:00 AM	\$3203.8400	71578	8708	0000084253	EFT		
	51389	EDU01	00023591	9/17/2007 12:00:00 AM	\$2302.9500	71670	0308	0000090468	EFT		
	51389	EDU01	00026669	9/25/2007 12:00:00 AM	\$190.9100	71799	9808	0000100766	EFT		
	51389	EDU01	00057972	11/16/2007 12:00:00 AM	\$3135,4400	73132	2608	0000162645	EFT		
	51389	EDU01	00073703	12/28/2007 12:00:00 AM	\$3843,1000	73607	7508	0000214368	EFT		
	51389	EDU01	00079742	1/17/2008 12:00:00 AM	\$3443.4400	73816	808	0000236275	EFT		
	First Pre	evious Next	Last								
	Search Again	Export to CSV		°	OAKS	and the second second					

Note: You may sort results by clicking the headers above. For Invoice results compare to bank information.