



## BUCKEYE TOBACCO SETTLEMENT FINANCING AUTHORITY

### ***DRAFT: Subject to Review and Approval by the Authority***

#### Minutes of April 21, 2021 Meeting

The Buckeye Tobacco Settlement Finance Authority (the Authority) held a meeting commencing at 3:30 p.m. on Wednesday, April 21, 2021, on the Microsoft Teams online platform, in accordance with notice of the meeting given by the Secretary of the Authority pursuant to Section 4.2 of its Bylaws.

*[Copies of the items marked \* are attached hereto and made a part of these minutes.]*

The Chairman called the meeting to order.

On behalf of the Secretary, Michael Babin, Assistant Secretary, reported that a new designation had been filed since the last meeting of the Authority. Secretary Kim Murnieks revoked her previous designation and designated Christina Frass to serve as Secretary in her absence.

Pursuant to Section 183.52 of the Revised Code and Section 3.1 of the Bylaws, Mr. Danish presided as Chair of the meeting. Upon roll call, the Chair declared a quorum to be present. following designees of members of the Authority, eligible to vote at the meeting, were present:

John Danish, Office of the Governor

Kim Murnieks, Office of Budget and Management

Jonathan Azoff, Office of the Treasurer of State

The Assistant Secretary filed the certificate of compliance\* with the public meeting notice provisions of Section 121.22 of the Revised Code and requirements of the Authority in Article 4 of the Bylaws.

Mr. Danish requested approval of the June 24, 2020 meeting minutes. Ms. Murnieks moved for approval, seconded by Mr. Azoff. There being no further discussion, the motion was approved upon roll call as follows: Ayes — Danish, Murnieks, and Azoff; Nays — None. The Chair declared the motion passed.

At the invitation of the Chair, Mr. Babin presented on proposed amendments to the Authority's Bylaws. Mr. Babin explained that the proposed amendments to Section 5.1 of the Authority's Bylaws\* were the product of process improvements identified by Authority staff. The proposal delegated the administration of matters relating to the annual audit to the Authority's Secretary and matters related to procurement of a financial statement compiler to the Authority's Treasurer, to ensure timely administration of these tasks in the future.

Following the presentation, Mr. Danish moved, and Ms. Murnieks seconded a motion to accept the recommendation of Authority staff. There being no further discussion, the motion was approved upon roll call as follows: Ayes – Danish, Murnieks, and Azoff; Nays – None. The Chair declared the motion passed.

There being no further business, the meeting was adjourned.

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Kimberly Murnieks, Secretary  
Buckeye Tobacco Settlement Financing Authority

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